



## **Internal Audit – Senior Officer**

## **Responsibilities:**

- Assist Assistant Manager/Head of Internal Audit to prepare annual audit plan.
- Assist member team to identify key risks associated with the bank to ensure that the internal control is in place to respond to those risks.
- Form audit team to carry out each audit work including planning, executing and audit report.
- Manage audit fieldwork to ensure that all team members can perform audit tasks effectively.
- Control and review internal audit result (working paper & evidences) in order to make sure that completeness of audit finding, root cause, implication and recommendations are well identified.
- Prepare draft audit report for Assistant Manager/ Head of Internal Audit.
- Assist Assistant Manager/ Head of Internal Audit to complete some administrative work of Internal Audit Department such update Prakas and circular, audit check-list.
- Develop professional capacity through on-the-job training and staff training programs
- Perform special audit-related projects as assigned

## **Requirements:**

- Bachelor degree in Auditing, Finance, Accounting, or ACCA is encouraged
- Minimum 3 years of experienced in banking, MFIs or auditing field
- Fluency of English and Khmer in both speaking & Writing, Chinese is a plus
- Strong analytical skill, monitor and evaluation and ability to check and diagnose problems
- Strong organizational, interpersonal, team player and good negotiation skill



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